

FIXED ASSET ACCOUNTING AND CONTROL SYSTEM (FAACS)

Optional Form

Action Code: _____ (2=Add 3=Change)**FAACS ID Number:** _____
AGENCY # ASSET CATEGORY IDENTIFICATION NUMBER

Serial Number _____

Model Number _____

Manufacturer _____

Agency Loaned To _____

Neg Use Allowance _____ . _____

Salvage Value _____ . _____

Component Asset Information

Agency Number _____

Asset Category _____

ID Number _____ Installation _____

Accept Date _____ APR Approval # _____

Maintenance Specification Information

Contract Number _____

Vendor ID # _____

Contact Person _____

Inception Date _____ Expiration Date _____

Renewal Date _____ Warranty Exp Date _____

Amount _____ . _____ + or - _____

(Is Risk Management or Lease Information Required for this transaction: yes ___ no ___)
If yes, see reverse side for Risk Management or Lease Information.

Completed By: _____ Approved By: _____ Keyed By: _____

Date Completed: _____ Date Approved: _____ Date Keyed: _____

FIXED ASSET ACCOUNTING AND CONTROL SYSTEM (FAACS)

Form: FAACS13 Optional Form (continued)

Risk Management Specification Information

Replacement Index ____ . ____ Replacement Value ____ . ____

Replacement Basis ____ Actual Value ____ . ____

Value Basis ____ Last Appraisal Date ____

Policy Expire Date ____ Policy Type ____

Ins. Policy Number ____

Ins. Policy Descrip. ____

Lease Information

ID Number ____ Lease Type ____

Lease Incep. Date ____ Lease Expir Date ____

Lease Description ____

Excalation Date ____ Accrual Date ____

Lease FR Descrip ____

Agy Leased From ____

Leased Cost ____ . ____ Payment Method ____

Lease to Descrip ____

Agency Leased To ____